



Board of Commissioners / General Session Minutes

November 10, 2021 / 6:30 p.m.

1. Call meeting to order / Roll Call / Pledge of Allegiance

- President Carlson calls the meeting to order at 6:30 p.m.
- Roll Call: President Carlson (Present), Vice President Castro (Absent), Commissioner Nichols (Present), Commissioner Baker (Present)
- President Carlson asked Steve Carlson to lead the Pledge of Allegiance.

2. President's Report – Administration & Government Reporting (President Carlson)

Nothing to report that isn't on the agenda

3. Public Comment

None

4. Grandwood Park Civic Association (Darleen Gano)

President Carlson stated that Darleen Gano said she will be at the meeting, so this will be deferred until she arrives.

5. Meeting Minutes (Leslie Cassidy)

President Carlson calls for a motion to approve the October 13, 2021 general session minutes. Moved by Commissioner Baker, seconded by Commissioner Nichols. Motion carried.

6. State / County Officials / WSRA

President Carlson announced that WSRA is celebrating its 40th year with a lunch on December 10th. Tickets are \$20 per person. WSRA is currently very low on staff.

7. Treasurer's Report (Kathy Atkins) Treasurer's Report:

- Kathy presents a brief recap of the financial reports. President Carlson calls for a motion to accept the report as presented, pending audit, for October 2021. Moved by Commissioner Baker, seconded by Commissioner Nichols. Motion carried.
- We purchased 4 sign boards that can be used in the neighborhood. They will be put out before park district meetings.
- Final Tax Levy Ordinance presented to the Board – no questions. President Carlson calls for a motion to adopt the Tax Levy Ordinance #2021-1110001 as presented. Moved by Commissioner Nichols, seconded by Commissioner Baker. Roll call: President Carlson – aye, Vice President Castro – absent, Commissioner Nichols – aye, Commissioner Baker – aye. Motion carried.

- Annual Financial Report presented to the Board. President Carlson calls for a motion to accept Annual Financial Report. Moved by Commissioner Baker, seconded by Commissioner Nichols. Roll call: President Carlson – aye, Vice President Castro – absent, Commissioner Nichols – aye, Commissioner Baker – aye. Motion carried.
- Kathy Atkins, treasurer, requested that Leslie Cassidy be added as an authorized signer for checks. Discussion. President Carlson calls for a motion to approve Leslie Cassidy as an additional signer. Moved by Commissioner Nichols seconded by Commissioner Baker. Motion carried.

8. Parks & Grounds (Vice President Castro)

- Leslie Cassidy advised the Board that when the electrical contractor met with her regarding the replacement of the poles holding the field lights, it was recommend that we purchase the 45' poles which would raise the poles and illuminate a larger area. Board approved that proposal, however, when the employees installed the poles, they hooked up the lights at the same height they were before. Discussion. Board asked that the lights be raised to the top of the pole per the agreement.
- Leslie Cassidy advised the Board that the landscapers ran over one of the lights on our front sign. Our electrician will replace and Alan Horticulture will pay the bill.

9. Building & Maintenance (Vice President Castro)

- Leslie Cassidy reported that Carolyn's Cleaning Service will supply an employee to handle the cleaning of the building during the week, and rental prep for \$14 per hour.

10. Community Engagement, Special Events, & GPCA (Commissioner Nichols)

- Commissioner Nichols stated the GPCA postponed their November 1st meeting until November 9th to give residents a chance to read about the call for people to step up to be on the GPCA Board. Currently the new Board will consist of Darleen Gano, Chris Gano, Diana Burns, and Lapretta Jackson.
- The joint GPPD/GPCA meeting will be held on December 14th at 6:30 p.m. in the conference room. The GPPD/GPCA agreement will be sent to the Board members.
- GPCA is in need of volunteers for door-to-door flier distribution
- President Carlson advised that we have an agreement with GPCA to provide park district facilities in exchange for their assistance in gathering volunteers and running events for the park district. The agreement is not being fulfilled at this time. This will need to be considered because the park district is using tax payer money to provide the facility at no charge. Discussion.
- November 6th Adopt-a-Highway clean-up only had 3 Board members and 1 volunteer attend, but the area was cleaned.
- The park district is in need of 3 volunteers for Cookies & Milk with Santa. Lapretta said she will obtain those volunteers.
- GPCA has a Santa for the Santa ride through the neighborhood.

11. Rentals, Programs, & Marketing (Commissioner Baker)

- Discussion regarding the rentals disturbing our neighbors with loud music after 11p.m.. Signs will be displayed during rentals with music rules and renters having music will be reminded of music rules just before their rental. A decibel meter will be purchased. The renters having music will be required to sign an additional statement specifically saying they understand the rules and will follow them, and understand that if they do not they

will lose their entire security deposit. Steve Carlson will contact the Lake County Sheriff's Department in an effort to have their support in helping us enforce our rules (which is also part of the Lake County Nuisance Ordinance).

- Yoga and taekwondo continues

12. Grandwood Park Website / Newsletter (Leslie Cassidy)

- Website Status Report – October 2021 presented to the Board

13. Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)

Nothing to report

14. Facilities Expansion Planning Committee (President Carlson)

Signs for walking paths discussed.

15. Old Business

None

16. New Business

Master Plan

17. Executive Session

- President Carlson calls for an executive session at 7:25 p.m., pursuant to OMA 5 ILCS 120/2 (c)(1), Personnel matters involving specific employee. Moved by Commissioner Baker, seconded by Commissioner Nichols. Roll call: President Carlson – aye, Vice President Castro – absent, Commissioner Nichols – aye, Commissioner Baker – aye. Motion carried.

General Session resumed at 7:35 p.m.

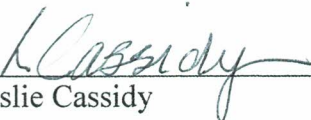
18. Items from Executive Session to be voted on

Nothing to vote on

19. Adjournment

Commissioner Baker makes a motion at 7:37 p.m. to adjourn the meeting, seconded by Commissioner Nichols. Motion carried.

Respectfully submitted,



Leslie Cassidy
Secretary



Nancy Carlson
President, Board of Commissioners