



Board of Commissioners / General Session Minutes

October 13, 2021 / 6:30 p.m.

- 1. Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:30p.m.
 - Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (Present)
 - President Carlson asked Dale Message to lead the Pledge of Allegiance.
- 2. President's Report – Administration & Government Reporting (President Carlson)**

Nothing to report
- 3. Public Comment**

None
- 4. Grandwood Park Civic Association (Darleen Gano)**

Report: 3 open positions, only 1 individual interested. Nominations will be taken at November meeting. Halloween House Decorating contest, Holiday Lights contest, and at next meeting dates for 2022 events will be decided.
- 5. Meeting Minutes (Leslie Cassidy)**

President Carlson call for a motion to accept the October 8, 2021 general session and October 15, 2021 special session minutes. Motioned by Commissioner Baker, seconded by Commissioner Nichols. Motion carried.
- 6. State / County Officials / WSRA**

President Carlson read an email from County Board member Carissa Casbon regarding Pace Suburban Bus on a new paratransit service, progress of design for Hunt Club & Washington intersection project, dead sod patch at Grand & Hunt Club, and engineering design for a bike path from Mainsail to Almond on Washington.
- 7. Treasurer's Report (Kathy Atkins)**
 - Treasurer's Report: Kathy presents a brief recap of the financial reports and reported on blood drive. Commissioner Nichols makes a motion to accept the treasurer's report, pending audit, for September 2021, seconded by Vice President Castro. Motion carried.
 - Tentative Levy review/approval: discussion. President Carlson calls for a motion to approve the Tentative Levy Ordinance #2021-1110001 as submitted. Motioned by Commissioner Baker, seconded by Commissioner Nichols.

8. Parks & Grounds (Vice President Castro)

Vice President Castro presented his report: tree maintenance, update on installing new poles at ballfield, shrub at Traer entrance to Lake Park needs to be wrapped with hardware cloth to protect it, and cleaning of pole barn needed. A proposal for additional tree maintenance discussed. McGinty Bros. was low bidder at \$475. Vice President Castro makes a motion to accept McGinty's \$475 quote for removing the tree, seconded by Commissioner Nichols. Motion carried. Cleaning of pole barn discussed. December 4th at 10:00am scheduled to organize pole barn along with GPCA.

Commissioner Nichols reported that 3 outlets at the pole barn are not working and will need to replace them – can be done the same day the barn will be cleaned and organized.

9. Building & Maintenance (Vice President Castro)

Vice President Castro presented his report: we will be replacing 1 round banquet table, and 2 rectangle tables that were broken during rentals.

10. Community Engagement, Special Events, & GPCA (Commissioner Nichols)

Commissioner Nichols reported on the recent GPCA meeting. Next meeting will be changed to Monday, November 1st. Joint Park District and Civic Association meeting should be changed to a date after any new board members are on the board. New Date will be December 14th at 6:30pm in the conference room.

11. Rentals, Programs, & Marketing (Commissioner Baker)

Commissioner Baker reported on income from taekwondo and new yoga instructor and schedule.

12. Grandwood Park Website / Newsletter (Leslie Cassidy)

- Website Status Report – September 2021 presented to the board
 - Newsletter content for November/December and deadline will be October 25th
- Discussion of Toys for Tots, or Food Drive. Decided to hold the Food Drive. The Santa driving thru the community was set for Saturday, December 18th. GPCA will coordinate, and GPPD will provide Kubota and a driver. Cookies & Milk with Santa will be Friday, December 10th. Leslie requested that each commissioner provide a short bio to go into the newsletter with their pictures.

13. Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)

Kathy reported that she sent an email to our neighbor about the Transition Yard Agreement, and have not heard anything so she will follow-up with him.

14. Facilities Expansion Planning Committee (President Carlson)

Update on walking loop maps

15. Old Business

- Discussion on Oktoberfest review
- Preschool plans for 2022-2023 school year: discussion. It was decided not to open for the next school year
- A survey will be done to see what the community would like
- The Master Plan will be added to the November agenda.
- The preschool phone line will be cancelled

16. New Business

- Updates to Board Policy Manual. President Carlson called for a motion to accept the changes made as presented. Commissioner Baker made the motion, seconded by Commissioner Nichols.
- Board Applicant: Individual who is interested in joining both boards introduced herself. The activities the individual is interested in are a good fit for the GPCA board. She decided to join the Civic Association board.
- Commissioner Nichols brought up that we need to do another Adopt-a-Highway before winter. November 6th was chosen and GPCA will work on getting volunteers.

17. Executive Session

None

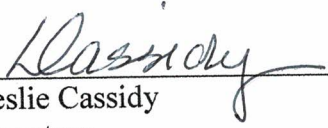
18. Items from Executive Session to be voted on

None

19. Adjournment

Commissioner Baker makes a motion at 8:20pm to adjourn the meeting, seconded by Commissioner Nichols. Motion carried.

Respectfully submitted,



Leslie Cassidy
Secretary



Nancy Carlson
President, Board of Commissioners