



Board of Commissioners / General Session Minutes

May 18, 2022 / 6:30 p.m.

1. Call meeting to order / Roll Call / Pledge of Allegiance

- President Carlson calls the meeting to order at 6:30 p.m.
- Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (Waiting to join remotely)
- President Carlson waived the Pledge of Allegiance.

Commissioner Nichols makes a motion to allow Commissioner Baker to join the meeting remotely, seconded by Vice President Castro. Motion carried. Commissioner Baker joined the meeting.

2. President's Report – Administration & Government Reporting (President Carlson)

President Carlson reported that the Budget & Appropriations Ordinance was filed with the County Clerk's office and asked that all the scheduled events be listed on the agenda every month for discussion.

3. Public Comment

None

4. Meeting Minutes (Leslie Cassidy)

Commissioner Nichols makes a motion to accept the April 13, 2022, general session minutes and the April 13, 2022, special session minutes, seconded by Vice President Castro. Motion carried.

5. State / County Officials / WSRA

County Board member, Carissa Casbon reported on the Washington/Hunt Club construction that will begin soon, and Ride Lake County has started.

President Carlson report that WSRA is thriving under the new director and Lindenhurst has requested to be included.

6. Treasurer's Report (Kathy Atkins)

Treasurer's Report: Kathy presents a brief recap of the financial reports. President Carlson calls for a motion to accept the treasurers report and the fund allocations as recommended in the report, pending audit, for April 2022. Moved by Vice President Castro, seconded by Commissioner Nichols. Motion carried.

7. **Parks & Grounds (Vice President Castro)**
Report included update on landscapers, projects identified for rugby, and lighting project at Hutchins Athletic Field approved by ComEd.
Discussion on maintenance of tennis court and possibility of getting lines painted for pickleball.
8. **Building & Maintenance (Commissioner Nichols)**
Commissioner Nichols reported that the plumber completed all his repairs, electrician finished replacing light fixtures under the canopies, and new trash receptacle received.
9. **Community Engagement, Special Events, & GPCA (Commissioner Nichols)**
Commissioner Nichols gave updates on Touch a Truck, Adopt-a-Highway event on June 4th, and Fall Fest. Kathy Atkins gave an update on food trucks. Discussion on soliciting for sponsors for Fall Fest.
10. **Rentals, Programs, & Marketing (Commissioner Baker)**
Bands have been found for all 5 dates, and contracts have been sent to all of them.
11. **Grandwood Park Website / Newsletter (Leslie Cassidy)**
 - Website Status Report – April 2022
12. **Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)**
Kathy has reached out to the engineer and the neighbor. Transition Yard Agreement needs to be settled and signed before we can proceed with anything. Board agreed to have Kathy move forward. Engineer will not be able to help with bid documents.
13. **Facilities Expansion Planning Committee (President Carlson)**
14. **Old Business**
 - Security Camera Update – waterproof box has been ordered and installation date has been set for June 10th
 - Community Survey – cost is \$309 over the original amount approved. Commissioner Nichols makes a motion to approve the additional cost of \$309 for the survey, seconded by Vice President Castro. Motion carried.
15. **New Business**
 - Discussions of each point and determinations:**
 - Appointment of President – Nancy Carlson
 - Appointment of Vice President – Angel Castro
 - Determine Areas of Responsibility for each Commissioner
 - Admin & Gov't Reporting – Nancy Carlson
 - Parks & Grounds – Angel Castro
 - Building & Maintenance – David Nichols
 - Rentals, Programs, & Marketing – Jerry Baker
 - Community Engagement, Special Events, & GPCA – David Nichols
 - Appointment of Legal Counsel - Ancel Glink
 - Appointment of Secretary / Treasurer back-up - Leslie Cassidy

- Appointment of Treasurer / Secretary back-up - Kathy Atkins
- Park District Meeting Dates/Times for FY2023 – second Wednesday of each month, 6:30 pm, conference room of community center

President Carlson calls for a motion on the appointment of Nancy Carlson as President, Angel Castro as Vice President, the areas of responsibility being Admin & Gov't Reporting – Nancy Carlson, Parks & Grounds – Angel Castro, Building & Maintenance – David Nichols, Rentals, Programs, & Marketing – Jerry Baker, Community Engagement, Special Events, & GPCA – David Nichols, Legal Counsel – Ancel Glink, Secretary/Treasurer back-up – Leslie Cassidy, Treasurer/Secretary back-up – Kathy Atkins, Park District Meeting Dates/Times for FY2023 – second Wednesday of each month at 6:30 pm. Commissioner Nichols moved, seconded by Vice President Castro. Motion carried.

16. Executive Session

- Commissioner Nichols makes a motion at 7:36pm to enter Executive Session to discuss employee compensation, OMA exception 5 ILCS 120/(c)(1). Roll Call: President Carlson (Aye), Vice President Castro (Aye), Commissioner Nichols (Aye), Commissioner Baker (Aye).

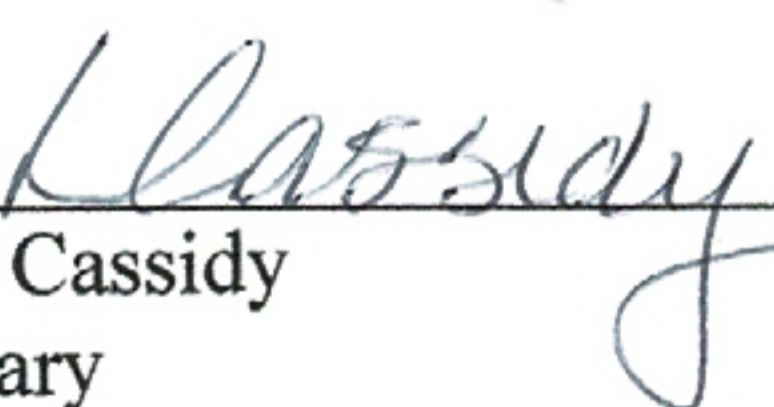
17. Items from Executive Session to be voted on

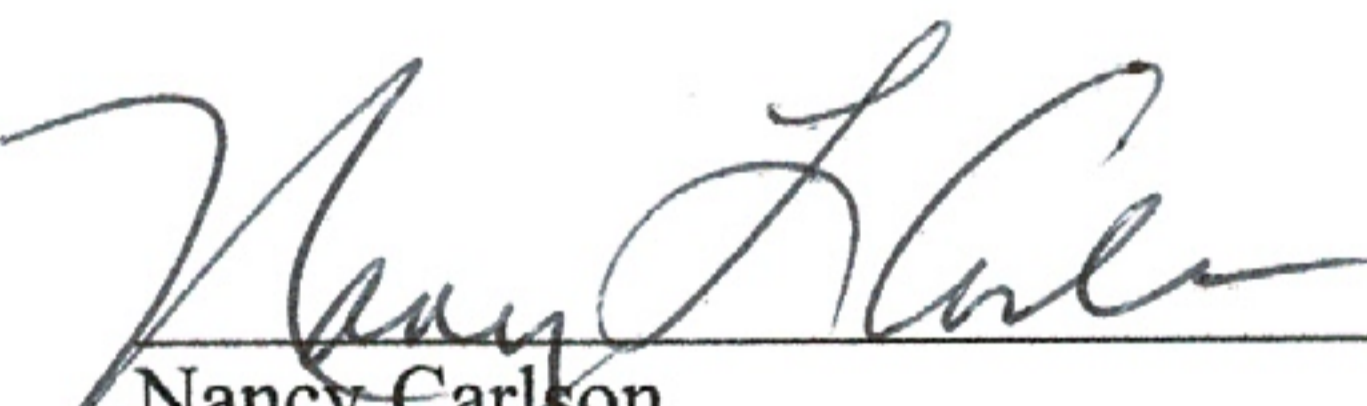
President Carlson calls for a motion to approve the employee compensations as discussed in Executive Session. Moved by Commissioner Nichols, seconded by Vice President Castro. Motion Carried

18. Adjournment

Commissioner Nichols makes a motion at 7:54pm to adjourn the meeting, seconded by Vice President Castro. Motion carried.

Respectfully submitted,


 Leslie Cassidy
 Secretary


 Nancy Carlson
 President, Board of Commissioners