

GRANDWOOD PARK DISTRICT

www.grandwoodpark.net

36630 North Hutchins Road Gurnee Illinois 60031 Telephone 847-356-0008 Fax 847-356-9917

Board of Commissioners / Special Session Minutes **July 20, 2022 / 6:30 p.m.**

Purpose of meeting: Fall Fest Planning

1. Call meeting to order / Roll Call / Pledge of Allegiance

- President Carlson called the meeting to order at 6:39 p.m.
- Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (Not Present).
- Pledge of Allegiance-dispensed

2. Public Comment

None

3. Discussion

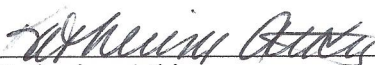
- Review of the event budget by line item
- Nancy Carlson will reach out to Nothing Bundt Cakes to see if they want to have a booth again this year
- Politicians should submit their \$200 payment by September 1st to be included in a sign.
- Nancy will talk with Eric Newsome to see if he will hold a bags tournament and charge a fee and suggestion on prizes.
- Solicitated donations – each board member should have reached out to a potential doner by our next board meeting on August 17th.
- Nancy will work on Lake County Temporary Use Permit and Fireworks Permit. Bill Reil will work on the Liquor Permits.
- Service Sanitation – add another unit and make sure the existing ones are cleaned
- Bar Snacks – Nancy will pick up shelled nuts
- Two more strings of lights will be purchased for the politician tents. Dave will bring back the lights he has that we purchased last year.
- Kloss is reserved for September 10
- Wristbands for proof of over 21 will be purchased and id's will be checked at ticket booth.
- Portable Toilets – we had 2 Basic units and 1 ADA unit during the event last year. Need to have 4 units total this year and make sure cleanout occurs the week of the event.
- Nancy will purchase shelled nuts for bar

- Band for \$500 and DJ is donating his time for free advertising in the Newsletter. He will perform 4-7 focusing on stuff for the kids. Maybe something with hula hoops as we have lots.
- Discussion on putting signage at Grand and Hutchins.
- Custom sponsorship banner/sign. Kathy will find out the turnaround time w/ K&A Graphics for custom signs.
- Kathy will be in charge of the set up and take down food & beverages (2 cases beer)
- Volunteer Tees – Angel will make the t-shirts. A bright color. Event Volunteer on the back
- Kids Games – Ring Toss Tic Tac Toe Game, Hula Hoops, Hippity Hops, Pumpkin Bag Toss in storage room. Maybe Duck Pond if ducks are at pole barn? Will need a couple volunteers to coordinate the games.
- We do not currently have a face painter. Maybe reach out to the community or perhaps Faith Mangler has a girl scout contact.
- Found various glow sticks, finger lights and bead necklaces from preschool as give aways. Look into Oriental Trading for give aways.
- What type of item with branding could we give away?
- Liquor Insurance – \$450 was included in the budget after emails w/Ryan at IParks. Need to order the coverage yet.
- Dave will handle parking.
- Amy Sarver will bring barricades and has already started dropping off wood for the fire pit.
- Food Trucks – The Brat Shop who was here last year. Tropical Chill is confirmed. Mamma Mia Pizza was asked, but not confirmed as was The Gut Truck.
- Angel will pass along the couple of contacts he gathered during the food truck event.
- Bike & Wagon Parade? If we find someone to take over it and organize it, then yes. If not, we skip it.
- Need someone to organize the Military Recognition. Al Oller has been contacted, but no commitment. Amanda Stautz organized last year so we need to ask her.
- No reply from Shirley Stautz on Leslie's email regarding the scarecrows.
- Steve Carlson will reach out regarding K-9 unit, police & fire trucks.
- Leslie has emailed the Rugby team and they will check their schedule for setup the 9th.
- 50/50 Raffle – Kathy will coordinate. Any donations of prize type items will be raffled off along with the same ticket sales. Maybe hold 2 drawings.
- Kathy to look into a temporary Hot Spot from Comcast for Square.

4. Adjournment

Dave Nichols makes a motion at 7:37 p.m. to adjourn the meeting, seconded by Angel Castro. Motion carried.

Respectfully submitted,


Katherine Atkins
Secretary pro tem


Nancy Carlson
President, Board of Commissioners