



Board of Commissioners / General Session Minutes

August 10, 2022 / 6:30 p.m.

1. **Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:32 p.m.
 - Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (arrived at 6:34 p.m.)
 - President Carlson asked Jean Worley to lead the Pledge of Allegiance.
2. **President's Report – Administration & Government Reporting (President Carlson)**

Leslie Cassidy, Park District Manager is out on medical leave.
3. **Public Comment**

Barb McKown, a 16-year resident, attended the meeting and thanked the commissioners for sponsoring various events, especially Touch a Truck and Music by the Lake where residents can make memories. She suggested we plant more trees around the shelter for added shade for concert goers. District grounds look good. How can dead trees on residential properties be addressed? We have no control over private residences. It was suggested we try and negotiate a discount for residents with the vendors we use.
4. **Meeting Minutes (Leslie Cassidy)**

Jerry Baker makes a motion to accept the July 13, 2022, general session minutes, and July 20, 2022, special session minutes seconded by Dave Nichols. Motion carried.
5. **State / County Officials / WSRA**

WSRA continues to work towards bringing Lindenhurst Park District into the WSRA.
6. **Treasurer's Report (Kathy Atkins)**

Treasurer's Report: Kathy presents a brief recap of the financial reports. Clarified that the lease on the property to the north (parking lot property) comes up for renewal July 2025. Jerry Baker makes a motion to accept the treasurer's report, pending audit, for July 2022, seconded by Dave Nichols. Motion carried.
7. **Parks & Grounds (Vice President Castro)**

Monthly report read. Quotes for certified playground mulch at Adam's Park were presented. Lights appear to be out at Lake Park. Commissioners were asked to walk through the park and note the lights. Angel Castro makes a motion to accept the quote for 100 yards of certified playground mulch with installation for Adam's Park from The Mulch Center for \$4,197.30. Seconded by Nancy Carlson. Motion carried.

- 8. Building & Maintenance (Commissioner Nichols)**
Monthly Report read. Issues with the south side door at the pole barn. Dave will try to fix on his own. Review of quotes for Backflow testing at Community Center and what those entail. Motion made by Dave Nichols to accept the quote from Backflow Testing Services Inc for \$249.90. Seconded by Angel Castro. Motion Carried. The cord on the vacuum purchased in March 2021 for the community center shorted and flamed while our rental cleaning company was using it. Motion made by Dave Nichols to approve up to \$350 for the purchase of a new vacuum for the community center. Seconded by Jerry Baker. Motion carried. Dave mentioned that a former field renter left bags of rock at the pole barn. Maintenance staff will spread it in low areas of the parking lot.
- 9. Community Engagement, Special Events, & GPCA (Commissioner Nichols)**
Monthly report read. Music by the Lake originally scheduled for August 7 was rescheduled to August 14 due to rain and storms in the forecast. Jerry Baker will be on hand to direct the performer and food truck vendors. Nothing Bundt Cakes will attend Fall Fest this year. Survey Results were recapped. Steve Carlson will cross check registered voter ages with the ages of those who responded to the survey.
- 10. Rentals, Programs, & Marketing (Commissioner Baker)**
Monthly report read. Rental inquiries are being made. The 30% discount seems to be attracting renters. The price increase may have been too aggressive. Discussed options for proactive security during rentals. Kathy will reach out to get more information on the KidzToPros email received.
- 11. Grandwood Park Website / Newsletter (Leslie Cassidy)**
No report
- 12. Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)**
Monthly report read. Chris Morehead, owner of the parcel to the south of the Community Center was in attendance. He will pass along the latest revision of the transition yard agreement to his attorney for review. Mr. Morehead expressed his concerns about the parking lot being used for after parties once the contracted rental ends. Several options were discussed, including better enforcement of the Lake County noise ordinance by the Sheriff's Department, hiring someone to attend the rentals in the evenings to make sure people leave and ending rentals earlier than 12:30 AM. Decibel level meter to provide renters with visual aid. Steve Carlson offered to introduce Mr. Morehead to the sheriff and county board rep at Fall Fest. Consider onsite staff for rentals and security cameras. Since we are short staffed, we offer bid packets electronically and not charge a fee to pick one up at the office. September 13 is the tentative bid opening, and a commissioner has been requested to attend. Angel Castro has offered to attend.
- 13. Facilities Expansion Planning Committee (President Carlson)**
Dave's sidewalk painting has been completed. Angel and Nancy still must do theirs.
- 14. Old Business**
Survey Results were discussed along with some statistics. It was suggested that an article or series of articles go in the newsletter addressing some of the items mentioned in the survey. Recap of pending events for 2022.

15. New Business

There remains a vacancy on the park district board. Steve Carlson volunteered. Motion was made by Angel Castro to appoint Steve Carlson to fill the vacancy on the board of commissioners until the April 2023 election. Seconded by Jerry Baker. Roll Call: Angel Castro-Yes, Jerry Baker-Yes, Dave Nichols-Yes, Nancy Carlson-Yes. All in favor Motion carried. Steve Carlson takes the oath of office.

Information was received from the Chicago Region Trees Initiative on a scavenger hunt. Kathy will reach out for more information.

Young trees by the bridge, in the buffer and along the sidewalk from the Traer staircase to the Carlson's need pruning as they look more like bushes. Trees in the Unity Trail area need pruning as well. Kathy will ask grounds maintenance staff to take care of this or let her know if it needs to be outsourced.

Steve Carlson will be responsible for Community Engagement, Special Events, & GPCA.

OSLAD grant – Angel will investigate what the application entails and give it a shot. Steve will help review what Angel prepares.

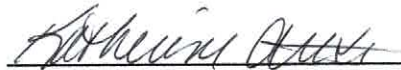
16. Executive Session – Not needed

17. Items from Executive Session to be voted on

18. Adjournment

Jerry Baker makes a motion at 7:33pm to adjourn the meeting, seconded by Dave Nichols. Motion carried.

Respectfully submitted,


Katherine Atkins
Secretary pro tem


Nancy Carlson
President, Board of Commissioners