



Board of Commissioners / General Session Minutes

November 9, 2022 / 6:30 p.m.

1. **Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:45 p.m.
 - Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (Present), Commissioner S. Carlson (Present)
2. **President's Report – Administration & Government Reporting (President Carlson)**
3. **Public Comment**

None
4. **GPCA**

No one present – will attend the December meeting
5. **Meeting Minutes (Leslie Cassidy)**

President Carlson calls for a motion to approve the October 12, 2022, General Session minutes. Moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.
6. **State / County Officials / WSRA**

Trunk or Treat by WSR went very well.
7. **Treasurer's Report (Kathy Atkins)**

Treasurer's Report: Kathy presents a brief recap of the financial reports for October 2022. President Carlson calls for a motion to accept the treasurer's report, pending audit, for October 2022. Moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.

President Carlson calls for a motion to accept the Tax Levy Ordinance #22-1109001. Moved by Commissioner Baker, seconded by Commissioner Nichols. Roll call: President Carlson-aye, Vice President Castro-aye, Commissioner Nichols-aye, Commissioner Baker-aye, Commissioner S. Carlson-aye. Motion carried.

Kathy Atkins presented the Annual Financial Report for Board review. President Carlson calls for a motion to accept the Annual Financial Report for FY2022. Moved by Commissioner Baker, seconded by Commissioner Nichols. Roll call: President Carlson-aye, Vice President Castro-aye, Commissioner Nichols-aye, Commissioner Baker-aye, Commissioner S. Carlson-aye. Motion carried.

8. Parks & Grounds (Vice President Castro)-
McGinty burns done on November 2nd.

Estimate for grading the parking lot at the pole barn discussed. President Carlson recommended that we use that money to work on Tower Park to level and provide drainage.

Commissioner Nichols reported that he has installed one walking path sign. Leslie Cassidy was asked to locate previous decision on where to place the signs, and to order You Are Here stickers.

9. Building & Maintenance (Commissioner Nichols)

Commissioner Nichols reported that the rooftop furnaces have been maintained, and the air exchange on the roof is broken and Kern will supply a quote to repair.

Front door exit sign needs repair.

Still working on receiving quotes for painting, commercial flooring, and stripping/waxing floors.

10. Community Engagement, Special Events, & GPCA (Commissioner S. Carlson)
No report

11. Rentals, Programs, & Marketing (Commissioner Baker)
No report

12. Grandwood Park Website / Newsletter (Leslie Cassidy)
Website Status Report – October 2022 presented

Newsletter content and deadlines for 2023 Newsletter

13. Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)
Kathy Atkins reported on Jon Tack's estimate for the cost of the parking lot - \$103,669, and lack of communication from attorney regarding the Transition Yard Agreement with our neighbor. She will advise attorney if we do not have the signed agreement by a specific date we will move forward with a variance and due to extra costs to the park district he will not receive the "extra's" he requested.

14. Facilities Expansion Planning Committee (President Carlson)

15. Old Business

Recaps of Blood Drive and Adopt-a-Highway events. Plans for Cookies & Milk with Santa and Santa's Ride/Toy Drive discussed.

Board Policy Manual review of sections 2.00, 3.00, and 4.00. No changes made.

16. New Business

Need for new printer in the office discussed. President Carlson calls for a motion to approve the \$751.58. Moved by Commissioner Baker, seconded by Commissioner Nichols. Roll call: President Carlson-aye, Vice President Castro-aye, Commissioner Nichols-aye, Commissioner Baker-aye, Commissioner S. Carlson-aye. Motion carried.

Proposal from McGinty for Wetland maintenance at Lake Park dam discussed. President Carlson calls for a motion to approve the wetland maintenance proposal from McGinty for 2023-2025 for \$5,010. Moved by Commissioner S. Carlson, seconded by Commissioner Nichols. President Carlson-aye, Vice President Castro-nay, Commissioner Nichols-aye, Commissioner Baker-aye, Commissioner S. Carlson-aye. Motion carried.

Proposals from ILM & McGinty for stewardship of the Grandwood Lake buffer and outlots E & G discussed. President Carlson calls for a motion to approve the lake and outlots E & G maintenance proposal from ILM for 2023-2025 for \$9,450. Moved by Commissioner S. Carlson, seconded by Commissioner Nichols. President Carlson-aye, Vice President Castro-nay, Commissioner Nichols-aye, Commissioner Baker-aye, Commissioner S. Carlson-aye. Motion carried.

Proposals from ILM & McGinty for prescribed burns of the Grandwood Lake buffer and outlots E & G discussed. Discussion on how often a burn is needed. Leslie Cassidy will do research and report to the board next month.

Proposal from ILM for lake maintenance discussed. Another quote will be obtained from Clark.

Dam Inspection report discussed. There are a few items we need to monitor, and two items that need to be attended to within a year (grass seed and weeds in riprap).

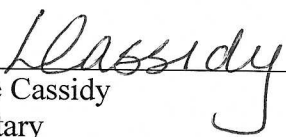
17. Executive Session

None needed

18. Adjournment

President Carlson calls for a motion for adjournment at 8pm. Moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.

Respectfully submitted,



Leslie Cassidy
Secretary



Nancy Carlson
President, Board of Commissioners