



Board of Commissioners / General Session Minutes

December 14, 2022 / 6:30 p.m.

1. **Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:34 p.m.
 - Roll Call: President Carlson (Present), Vice President Castro (Absent), Commissioner Nichols (Present), Commissioner Baker (Present), Commissioner S. Carlson (Present)
 - President Carlson asked Darleen Gano to lead the Pledge of Allegiance.
2. **President's Report – Administration & Government Reporting (President Carlson)**

Monthly Report: Tax Levy was filed with the County Clerk on November 21, 2022, and Leslie Cassidy will be out of the office from December 19 thru January 3, 2023, on vacation.
3. **Public Comment**

None
4. **GPCA**

Darleen Gano and Chris Gano were present to discuss the future of the GPCA. They will continue to work on getting 3 more people to volunteer for their Board in 2023. They do not want to fold the GPCA currently but keep it on hold. Darleen will come in and go through the closet, refrigerator, and storage room to go through the belongings of GPCA to see what needs to be done with it.
5. **Meeting Minutes (Leslie Cassidy)**

President Carlson calls for a motion to accept the November 9, 2022, Special Session and the November 9, 2022, General Session minutes. Moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.
6. **State / County Officials / WSRA**

Warren Special Rec held their Holiday Luncheon. Approval to have Lindenhurst Park District join WSRA is on hold until paperwork is received from the attorney.
7. **Treasurer's Report (Kathy Atkins)**

Treasurer's Report: November 2022 treasurer's report. Commissioner S. Carlson makes a motion to accept the November 2022 treasurers report, pending audit, seconded by Commissioner Nichols. Motion carried.

- 8. Parks & Grounds (Vice President Castro)**
Monthly report: Leslie Cassidy reported in Vice President Castro's absence. Discussions regarding adding a light at the dam, lake management proposal, and stewardship of the out lots and lake buffer. All will be added to agenda for January after additional proposals are received and reviewed. Also discussed was the condition of the fence at Tower Park – board decided to remove, opinion from Dave Cassin, Manager of Landscape Ecology for the LCFPD that we can burn our buffer and outlots every 3-5 years.
- 9. Building & Maintenance (Commissioner Nichols)**
Monthly report: received proposals for painting the inside of the community center, presented expenses for the security camera purchase/installation, and we have a new custodian – Carmen Ramos. President Carlson asked for a motion to accept the proposal from Ortiz Painting in an amount not to exceed \$2,500. Moved by Commissioner Baker, seconded by Commissioner Nichols. Motion carried. President Carlson call for a motion to accept the purchase/installation expense for security cameras at the community center at an amount not to exceed \$900. Moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.
- 10. Community Engagement, Special Events, & GPCA (Commissioner S. Carlson)**
Monthly report: Santa's Ride went well, and our Adopt-a-Highway Agreement will expire in March 2023. Discussion. Board decided to extend the contract another 2 years.

President Carlson calls for a motion to move Agenda Item #13 to this point in the meeting. Moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.
- 13. Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)**
Kathy Atkins reported that she followed up with the attorney a while ago and she has not responded yet. Board asked Kathy to give her a deadline to return the paperwork by the end of the year or we will go to the county for a variance.
- 11. Rentals, Programs, & Marketing (Commissioner Baker)**
Monthly report: no rentals scheduled until January 7th and 8th of 2023, renter from past weekend will not receive a refund of security deposit for violating music rules and did not leave the building on time, and Cookies and Milk with Santa went very well.
- 12. Grandwood Park Website / Newsletter (Leslie Cassidy)**
Website Status Report – November 2022. The current Google Analytics we use for website tracking is being discontinued. To upgrade to Analytics 4, we need ePageCity to make modifications to the website. They sent a proposal to do this upgrade at a cost of \$250. Discussion. President Carlson calls for a motion to approve the work to be done by ePageCity at a cost not to exceed \$300. Moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.
- 13. Land Improvements – 36622 N. Hutchins Rd. Property (Kathy Atkins)**
Moved up on agenda to after Agenda Item #10
- 14. Facilities Expansion Planning Committee (President Carlson)**
Nothing to report.

15. Old Business

Board Policy Manual Review – sections 5 – 10. Discussion. Board agreed that there is nothing that needs to be changed.

16. New Business

Board supplied with information regarding the new board of the Lake County Coyotes rugby team

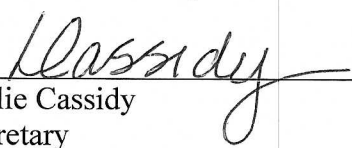
17. Executive Session

Not needed


18. Adjournment

President Carlson calls for a motion to adjourn the general session meeting at 7:45 p.m. Moved by Commissioner Baker, seconded by Commissioner Nichols.

Respectfully submitted,



Leslie Cassidy
Secretary



Nancy Carlson
President, Board of Commissioners