



## Board of Commissioners / General Session Minutes

**February 8, 2023 / 6:30 p.m.**

**1. Call meeting to order / Roll Call / Pledge of Allegiance**

- President Carlson calls the meeting to order at 6:30 p.m.
- Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (Absent), Commissioner S. Carlson (Present)
- President Carlson asked visitors from rugby team to lead the Pledge of Allegiance.

**2. Lake County Coyotes**

New Board members, Jeff Jewel – President, Sean Pearce – Vice President, and Lisa Jewell – Ombudsman were present to introduce themselves to the Board. Items discussed: clarification on how much space in the pole barn is allotted to them, they are aware of volunteer/community service required for discount of field rates, an extra key for lights needed, interested in hosting a tournament (once a date is determined Steve will ask Tim Smith about parking for the tournament), asked about possibility of having a concession stand, and possibly starting a youth program.

Commissioner Baker entered the meeting and took his seat at 6:40 p.m.

**3. President's Report – Administration & Government Reporting (President Carlson)**

Non-Homestead Cert of Status and the District Cert for SEI Filers both filed with Lake County Clerk

**4. Public Comment**

None

**5. Meeting Minutes (Leslie Cassidy)**

President Carlson calls for a motion to accept the meeting minutes from the January 11, 2023, general session. So moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.

**6. State / County Officials / WSRA**

WSRA finalized agreement to add Lindenhurst Park District. Information regarding WSRA Fundraiser on March 24<sup>th</sup> shared with the Board.

**7. Treasurer's Report (Kathy Atkins)**

Treasurer's Report presented to the Board. President Carlson calls for a motion to accept the January 2023 Treasurer's report, pending audit. So moved by Commissioner Baker, seconded by Vice President Castro. Motion carried.

**8. Parks & Grounds (Vice President Castro)**

Lake County Public Works approved our request to remove the split-rail fence at Tower Park. Proposals to add a light in Lake Park to illuminate the dam and to replace an old fixture that isn't working presented. Discussion. Vice President Castro makes a motion to retain Winston Electric for a total of \$2150 to install the light at the dam and replace broken lights, seconded by Commissioner Baker. Motion carried.

**9. Building & Maintenance (Commissioner Nichols)**

Main room and rear vestibule painted January 18<sup>th</sup>. Proposal from Winston Electric to increase lighting in the new office discussed. Commissioner Nichols makes a motion to add lighting for new office for \$750 by Winston Electric, seconded by Commissioner S. Carlson. Motion carried.

**10. Community Engagement, Special Events, & GPCA (Commissioner S. Carlson)**

Update on GPCA discussed. Commissioner S. Carlson reported that he delivered the letter from the GPPD to President, Chris Gano, and Vice President, Darleen Gano, of GPCA. President Gano gave Leslie a letter stating that GPCA has a new board and will honor GPPD's request to remove all possessions from park district property and will dissolve the relationship between GPCA/GPPD. GPCA and GPCA/GPPD property discussed. Stage and sound system were paid for by both entities. GPCA Vice President Gano and Leslie Cassidy, PD Manager, went through the storage room and kitchen closet of the community center to identify GPCA possessions and GPCA has removed their all items that was the property of GPCA. Discussion. Commissioner S. Carlson added that as a 501©3 organization, there are things they may have to do with the State. Darleen and Leslie will go thru the pole barn to create a list of GPCA property.

President Carlson requests a motion to move Item #13 up in the agenda to this point. So moved by Commissioner S. Carlson, seconded by Vice President Castro. Motion carried.

**13. Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)**

Kathy reported that Mr. Morehead's attorney requested the contact info of our attorney to discuss the Transition Yard Agreement. She is now waiting to hear from either of them.

**11. Rentals, Programs, & Marketing (Commissioner Baker)**

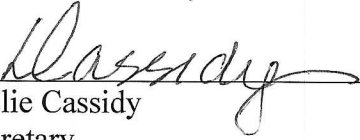
Sweetheart Dance was cancelled due to low enrollment, upcoming programs announced, February rental recap, upcoming March rentals, and we have a signed spring contract with rugby. Number of rentals discussed. Board agreed to run another special. Commissioner Baker has a couple bands in mind for Fall Fest. Discussion about another Battle of the Bands possibility at Fall Fest or Music by the Lake. One band is booked for Music by the Lake. Rental security discussed. Lake County Sheriff's Department will not be able to help with security at our rentals with music. Private security or having Commissioners handle it was recommended. Discussion. Commissioner S. Carlson volunteered to handle the next rental with music – February 18<sup>th</sup>.

**12. Grandwood Park Website / Newsletter (Leslie Cassidy)**

- Website Status Report – January 2023
- March/April 2023 Newsletter content and deadline

13. **Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)**  
(moved up on agenda)
14. **Facilities Expansion Planning Committee (President Carlson)**  
No report.
15. **Old Business**  
None
16. **New Business**
- Efficiency Committee discussed. Needs to be formed before June 10, 2023.
  - Budget Discussion. Budget line items discussed and adjustments made.
  - Kathy Atkins read her letter of resignation to the Board. March 8<sup>th</sup> meeting will be her last day. Discussion.
17. **Executive Session**  
None
18. **Adjournment**  
President Carlson calls for a motion to adjourn the meeting at 9:08pm. So moved by Commissioner S. Carlson, seconded by Commissioner Nichols. Motion carried.

Respectfully submitted,

  
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Leslie Cassidy  
Secretary

  
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Nancy Carlson  
President, Board of Commissioners