



Board of Commissioners / General Session Minutes

March 8, 2023 / 6:30 p.m.

1. **Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:30 p.m.
 - Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (Absent), Commissioner S. Carlson (Present)
 - President Carlson asked Leslie Cassidy to lead the Pledge of Allegiance.
2. **President's Report – Administration & Government Reporting (President Carlson)**

Report read: Treasurer's position has been posted, inventory of records sent to Illinois Secretary of State, and reminder to commissioners to complete statement of economic interests sent by email from County Clerk.
3. **Public Comment**

None
4. **Grandwood Park Civic Association**

Possessions will be removed from the pole barn on March 18th as requested with Vice President Castro present. President Carlson read the letter drafted by our legal counsel regarding termination of agreement between GPPD and GPCA. Situation was discussed at length between the boards and residents present.
5. **Meeting Minutes (Leslie Cassidy)**

President Carlson calls for a motion to accept the February 8, 2023 general session minutes. So moved by Commissioner S. Carlson, seconded by Commissioner Nichols. Motion carried.
6. **State / County Officials / WSRA**

President Carlson reminds the Board of the upcoming fundraiser for WSRA.
7. **Treasurer's Report (Kathy Atkins)**
 - Treasurer's Report presented to the Board. President Carlson calls for a motion to accept the treasurer's report, pending audit, for February 2023. So moved by Commissioner Nichols, seconded by Commissioner S. Carlson. Motion carried.
 - Approve Expense Allocations between funds: President Carlson calls for a motion to approve the expense allocations stated by Kathy Atkins. So moved by Vice President Castro, seconded by President Carlson. Motion carried.
 - Treasurer does not recommend any budget transfers.

- Discuss liability rates on general liability policy – board decides to leave liability limit as is.
- Approve General Liability Policy expense: President Carlson calls for a motion to approve the cost of the policy at \$12,082 to IPARKS. So moved by Commissioner Nichols, seconded by Commissioner S. Carlson. Motion carried.
- Approve tentative budget & appropriations ordinance: a few changes made at last meeting pointed out. Budget & Appropriations Ordinance will be posted for a minimum of 30 days and Public Hearing will be held next month on April 12th.
- Appoint a new interim treasurer: President Carlson recommends that Leslie Cassidy become the interim treasurer until the position is filled. President Carlson calls for a motion to approve Leslie Cassidy as interim treasurer. So moved by Commissioner Nichols, seconded by Commissioner S. Carlson. Motion carried.

8. Parks & Grounds (Vice President Castro)

Report read: Leslie met with Joel to go over priorities, and it is time to hire a seasonal employee for grounds. Commissioner Nichols reported there are 2 trees that need to be looked at in Adam's Park in the future – discussion. Resident, Meghan Dawson, asked the Board to put something into the parks for families to do, such as frisbee golf, soccer nets, etc. – discussion. Commissioner S. Carlson pointed out that some trees still need to be wrapped with hardware cloth to protect them from beavers. They will be marked with spray paint for grounds maintenance. Resident Corry Smith asked about an area for fishing at the lake. An area will be designated, and brush removed.

9. Building & Maintenance (Commissioner Nichols)

- New baseboard is needed in community center – discussion. Leslie will check with rugby to see if they can take this on as a project. Commissioner Nichols makes a motion to install new vinyl wall cove base, not to exceed \$1800, seconded by Vice President Castro.
- Proposals for stripping/waxing community center floors: 4 proposals discussed. Commissioner Nichols made a motion to accept Kevin's Cleaning proposal to do the stripping and waxing of the community center at a cost not to exceed \$1650, seconded by Commissioner S. Carlson. Motion carried.

10. Community Engagement, Special Events, & GPCA (Commissioner S. Carlson)

Fall Fest discussion. Resident, Darleen Gano, suggested holding Fall Fest as a fundraiser, stating what it is for to the community. Commissioner S. Carlson will meet with Meghan Dawson regarding some small events that can be held to build community involvement.

11. Rentals, Programs, & Marketing (Commissioner Baker)

Discussion regarding rental issues: cannot find a security company willing to take us on to shut down the music at appropriate time, not all commissioners are comfortable coming in at 11pm to make sure music is shut down, suggestions to raise security deposits and/or reduce hours of rentals. Board agreed to raise the security deposit to \$500 for both residents and non-residents. For all new rentals, hours will be 9am – 10pm for all rentals. Will be discussed again next month.

Bunny Parade and Food Drive – April 1st. Bunny needed, and someone is needed to run the event that day. President Carlson volunteered to be the Bunny if no one volunteers.

Commissioner S. Carlson will drive behind the bunny to carry the volunteers for handing out goodie bags and collecting food donations.

12. Grandwood Park Website / Newsletter (Leslie Cassidy)
Website Status Report – February 2023

- 13. Land Improvements - 36622 N. Hutchins Rd. Property (Kathy Atkins)**
Have not heard from Mr. Morehead's attorney or our attorney at this point. Someone needs to take over the parking lot project. Money needs to be approved for engineering expenses going forward. President Carlson calls for a motion to approve \$2,000 for engineering services for the parking lot project. So moved by Commissioner S. Carlson, seconded by Commissioner Nichols. Motion carried.

- 14. Facilities Expansion Planning Committee (President Carlson)**
President Carlson plans to reinforce the symbols on the sidewalks for the walking path. Three more signs need to be installed.

Resident Roger Murray informed the board of the noise during rentals – especially the music when the doors are open. Discussion regarding some barriers that could be erected to help. Leslie will check into the costs of a 12' x 8' fence outside the side door to help muffle the sound.

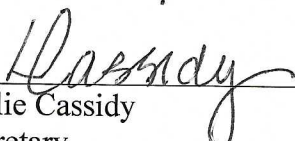
- 15. Old Business**
Security cameras. Commissioner Nichols presented recommended cameras for Adam's Park and Hutchins Athletic Field. Discussion. Commissioner Nichols makes a motion to purchase a Reolink security camera for Adam's Park not to exceed \$350, seconded by Commissioner S. Carlson. Motion carried. Electrician will be contacted for an estimate on installing the cameras on the pole barn.

- 16. New Business**
Board was informed that filming of an independent film will be done at Streamwood and Rae on March 9th. Warren Township Highway Department is aware and will be on site during the entire time.

- 17. Executive Session**
None

- 18. Adjournment**
Commissioner S. Carlson makes a motion at 9:18pm to adjourn the meeting, seconded by Vice President Castro. Motion carried.

Respectfully submitted,



Leslie Cassidy
Secretary



Nancy Carlson
President, Board of Commissioners