



## Board of Commissioners / General Session Minutes

**April 12, 2023 / 6:40 p.m.**

1. **Call meeting to order / Roll Call / Pledge of Allegiance**
  - President Carlson calls the meeting to order at 6:40 p.m.
  - Roll Call: President Carlson (Present), Vice President Castro (Present), Commissioner Nichols (Present), Commissioner Baker (Present), Commissioner S. Carlson (Present)
  - Pledge of Allegiance waived.
2. **President's Report – Administration & Government Reporting (President Carlson)**

President Carlson introduced our new treasurer, Michelle Rieber. Michelle's first day with the park district was March 24<sup>th</sup>.
3. **Public Comment**

Vice President Castro made a statement that he would like to see a new policy put into effect that spouses cannot serve on the Park Board together and stated examples to support that statement. He called for the President of the Board to step down and presented examples to support his statement, and asked Commissioner Nichols to step up into the President's position.
4. **Meeting Minutes (Leslie Cassidy)**

President Carlson calls for a motion to accept the March 8, 2023, general session minutes. Moved by Commissioner S. Carlson, seconded by Commissioner Nichols. Motion carried.
5. **State / County Officials / WSRA**

President Carlson informed the Board that WSRA has hired a new Recreation Director and recommended that anyone who has not already signed up for Carissa Casbon's newsletter should do so.
6. **Treasurer's Report (Michelle Rieber)**
  - Treasurer's Report presented to the Board. Commissioner S. Carlson complimented Michelle on the reports. President Carlson calls for a motion to accept the March 2023 treasurer's report, pending audit. Moved by Commissioner Baker, seconded by Commissioner Nichols. Roll Call: President Carlson (Aye), Vice President Castro (Abstained), Commissioner Nichols (Aye), Commissioner Baker (Aye), Commissioner S. Carlson (Aye). Motion carried.
  - Budget & Appropriations Ordinance #23-0412001. President Carlson calls for a motion to accept the Budget & Appropriations Ordinance #23-0412001. Moved by Commissioner Baker, seconded by Commissioner Nichols. Roll Call: President Carlson

(Aye), Vice President Castro (Abstained), Commissioner Nichols (Aye), Commissioner Baker (Aye), Commissioner S. Carlson (Aye). Motion carried.

**7. Parks & Grounds (Vice President Castro)**

Vice President Castro abstained from reading his report. Report contains the following: landscapers will perform spring clean-up, lights at dam have been installed and a date to clean the pole barn needs to be determined. Discussion. Commissioner Nichols stated he will go into the barn periodically to go through the items and dispose of what is necessary. Discussion on placing a portable toilet in Lake Park – the board decided to have it placed just before Music by the Lake and keep it the rest of the summer/fall. Discussion regarding an opening for fishing at the lake.

**8. Building & Maintenance (Commissioner Nichols)**

Rugby has removed all the baseboards from the main room, kitchen, and new office space. They installed new baseboards, however, there are some issues with what was done. Rugby will redo whatever needs to be done to correct the issues.

**9. Community Engagement, Special Events, & GPCA (Commissioner S. Carlson)**

Scheduled food trucks discussed. The date for Adopt-a-Highway will be May 20<sup>th</sup>, beginning at 9:30am. Fall Fest – rugby will not be available to help. Discussion. Commissioner Nichols makes a motion that GPPD does not do Fall Fest this year, seconded by Commissioner S. Carlson. Discussion. GPCA will be asked if they would like to take over Fall Fest. No vote taken on not holding Fall Fest.

**10. Rentals, Programs, & Marketing (Commissioner Baker)**

- Upcoming program – RoboThink. Discussion regarding Eventective subscription – Board decided not to purchase a subscription and stay on the “free” program. Reported on April rentals, and Music by the Lake bands and food trucks scheduled. Marketing done for all programs/events discussed. Commissioner Carlson volunteered to take care of placing items on the Daily Herald online calendar and Visit Lake County.
- President Carlson asked for Boards approval to move an item (Mailing promoting park district) up to this point from agenda item 15.

**11. Grandwood Park Website / Newsletter (Leslie Cassidy)**

- Website Status Report – March 2023
- Newsletter content and deadline for May/June newsletter

**12. Land Improvements - 36622 N. Hutchins Rd. Property (President Carlson)**

President Carlson has taken over the parking lot project from previous treasurer and is working to get up to speed on timeline.

**13. Facilities Expansion Planning Committee (President Carlson)**

Commissioner Nichols has continued to work on the walking loop signs and will get them done and installed soon.

**14. Old Business**

- Security Cameras – recommendations from Winston Electric discussed. Commissioner Nichols will talk to Winston Electric for more details on the quality of recording. Commissioner S. Carlson makes a motion to authorize up to \$4,000 for Commissioner

Nichols to establish a security camera system for the pole barn, seconded by Commissioner Baker. Motion carried.

- Fencing outside rear door as a noise buffer discussed. Leslie will get some quotes for 12' of 8' board-on-board fencing installed.

**15. New Business**

- Lighting upgrades through a ComEd Incentive program discussed. All new lights in the community center, LED lights in Lake Park and Adam's Park for under \$50.
- Upgrading landscaping at the community center discussed. Commissioner Baker makes a motion to approve up to \$5,000 for landscaping at the community center, seconded by Commissioner S. Carlson. Motion carried.

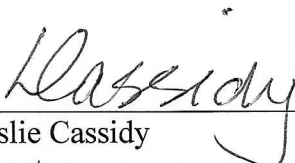
**16. Executive Session**

None

**17. Adjournment**

President Carlson calls for a motion to adjourn the meeting. Moved by Commissioner S. Carlson at 8:45 p.m., seconded by Commissioner Baker. Motion carried.

Respectfully submitted,

  
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Leslie Cassidy  
Secretary

  
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Nancy Carlson  
President, Board of Commissioners