



Board of Commissioners / General Session Minutes

June 14, 2023 / 6:30 p.m.

- 1. Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:22p.m.
 - Roll Call: President Carlson (Present), Vice President Nichols (Present), Commissioner Baker (Present), Commissioner S. Carlson (Present)
 - President Carlson asked Brandon Papritz to lead the Pledge of Allegiance.
- 2. Oath of Office – Jerry Baker**
 - Jerry Baker was sworn in as commissioner.
- 3. Lake County Coyotes Rugby team**
 - Discussion regarding planning of Fall Fest. Discussion. Fall Fest will be rebranded as Grandwood Park/Rugby Fest and will begin with a rugby game. Planning will begin at the July 12th meeting.
- 4. President’s Report – Administration & Government Reporting (President Carlson)**
 - Topics included: Michelle attend IAPD’s bootcamp and joined the IGFOA, PARC grant application is in the works.
- 5. Public Comment**
 - Resident Brandon Papritz advised the Board that he is interested in one of the open commissioner seats on the Board. Discussion. Resident Maria Lemus advised the Board of an issue with GPS not being able to find her address properly through GPS.
- 6. Meeting Minutes (Leslie Cassidy)**
 - President Carlson calls for a motion to accept the May 10, 2023, General and Executive Session meeting minutes. So moved by Commissioner Baker, seconded by Commissioner S. Carlson. Motion carried.
- 7. State / County Officials / WSRA**
- 8. Treasurer’s Report (Michelle Rieber)**
 - Treasurer's Report presented to the Board. President Carlson calls for a motion accept the treasurer’s report, pending audit, for May 2023. So moved by Vice President Nichols, seconded by Commissioner Baker. Motion carried.

9. Parks & Grounds (Vice President Nichols)

- **Approve tree maintenance proposal from McGinty Bros.** – Discussion. Vice President Nichols makes a motion to approve expenses for tree maintenance to McGinty at a cost not to exceed \$2,300, seconded by Commissioner S. Carlson. Motion carried.
- **Review/Approve algae treatment for Grandwood Lake** – Discussion. President Carlson calls for a motion to pay ILM \$375 for an additional algae treatment. So moved by Commissioner S. Carlson, seconded by Commissioner Baker. Motion carried.
- **Trimming fence line at Hidden Park** – discussion regarding weeds growing through fence from a resident’s property onto park district property. Vice President Nichols will speak to the homeowner.
- **Seawall repairs** – discussion regarding soil erosion on inside of seawall. Vice President Nichols will work on blocking holes in seawall and filling area with rock and soil.

10. Building & Maintenance (Vice President Nichols)

- **Review/Approve smart thermostats for community center** – discussion. President Carlson calls for a motion to purchase 2 smart thermostats for the community center, at a cost not to exceed \$790. So moved by Commissioner Baker, seconded by Vice President Nichols. Motion carried. Other topics of report include baseboard repairs completed, annual sewer rodding done, A/C check-up completed, and landscape upgrade completed.

11. Community Engagement, Special Events, & GPCA (Commissioner S. Carlson)

- Topics of report include event recaps for Adopt-a-Highway, Touch A Truck, and Music by the Lake. Upcoming events include Food Truck Nights, Music by the Lake, Blood Drive, and Grandwood Park/Rugby Fest.
- **Review/Approve expense for volunteer hats** – discussion. President Carlson will investigate other giveaways for volunteers. Lanyards were suggested.

12. Rentals, Programs, & Marketing (Commissioner Baker)

- Reported on upcoming rentals.

13. Grandwood Park Website / Newsletter (Leslie Cassidy)

- **Website Status Report** – May 2023
- **July/August Newsletter** – content and article deadline discussed.
- **Review/Approve Website Accessibility Enhancements** – discussion. President Carlson calls for a motion to accept proposal for \$350 to ePageCity for website accessibility enhancements. So moved by Commissioner S. Carlson, seconded by Commissioner Baker. Motion carried.
- **Review/Approve Annual Website Accessibility Audits** – Discussion. Board opted not to contract for annual accessibility audits.

14. Land Improvements - 36622 N. Hutchins Rd. Property (President Carlson)

- **Review/Approve fees for Lake County Building, Planning & Development** – President Carlson calls for a motion to approve the \$1,192 fees for Lake County BP&D. So moved by Commissioner S. Carlson, seconded by Commissioner Baker. Motion carried.

15. Facilities Expansion Planning Committee (President Carlson)

- **Review/Approve expenses for walking loop incentives & maps** – discussion. Board opted not to proceed with incentives or maps.

16. Old Business

- **Appointment of the Local Government Efficiency Act Committee** – Commissioner S. Carlson reported that Alain Oller and William Reil have volunteered to join the committee. Board chose Commissioner S. Carlson to be the chairperson of the committee. President Carlson called for a motion to approve Resolution #2023-0614 A Resolution Forming a Committee on Local Government Efficiency. So moved by Commissioner S. Carlson, seconded by Vice President Nichols. Motion carried.

17. New Business

- **Appoint Michelle Rieber as an additional FOIA Officer** – President Carlson calls for a motion to approve Michelle Rieber as an additional FOIA Officer for the park district. So moved by Commissioner Baker, seconded by Vice President Nichols. Motion carried.
- **Resignation of Angel Castro** - resignation letter presented to the board.
- **Eagle Scout Project request** - residents, Tommy & Aidan Dunne inquired about something they could do to improve the community for their Eagle Scout Project. Discussion. Several items identified. Vice President Nichols will contact them.

18. Executive Session

- None

19. Adjournment

- President Carlson calls for a motion to adjourn the meeting. So moved by Commissioner Baker at 7:47 p.m., seconded by Commissioner S. Carlson. Motion carried.

Respectfully submitted,

Leslie Cassidy
Secretary

Nancy Carlson
President, Board of Commissioners