



Board of Commissioners / General Session Minutes

November 13, 2024 / 6:30 p.m.

- 1. Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:30 p.m.
 - Roll Call: President Carlson (Present), VP Nichols (Present), Comm. S. Carlson (Absent), Comm. Papritz (Absent), Comm. Nygren (Present).
 - President Carlson asked VP Nichols to lead the Pledge of Allegiance.
- 2. President's Report – Administration & Government Reporting (President Carlson)**

Reported that the Local Government Efficiency Committee report was filed with the Lake County Board, and she attended a meeting about 211.
- 3. Public Comment**
- 4. Meeting Minutes (Leslie Cassidy)**
 - President Carlson calls for a motion to accept the October 9, 2024 special session minutes, and the October 9, 2024 general session minutes. So moved by VP Nichols, seconded by Comm. Nygren. Motion carried.
- 5. State / County Officials / WSRA**
 - WSRA's Trunk or Treat went very well, and 397 goodie bags were distributed.
- 6. Treasurer's Report (Michelle Rieber)**
 - Treasurer's Report presented to the Board. President Carlson calls for a motion accept the treasurer's report, pending audit, for October 2024. So moved by VP Nichols, seconded by Comm. Nygren. Motion carried.
 - Fall Rugby Fest Financial recap discussed.
 - Amortization Schedule for parking lot loan discussed. Topic will be added to December 2024 agenda.
 - Annual Financial Report – VP Nichols made a motion to accept the Annual Financial Report as presented, seconded by Comm. Nygren. Motion carried.
 - Tentative Levy – discussed. President Carlson calls for a motion to accept the Tentative Levy as prepared. So moved by VP Nichols, seconded by Comm. Nygren. Motion carried.
- 7. Parks & Grounds (VP Nichols)**
 - Report included info on landscaping, winter prep, and notice of upcoming grounds staff meeting.

8. **Building & Maintenance (VP Nichols)**
 - Quote from Holland Design to repair Community Sign repaired. VP Nichols makes a motion to allow Holland Designs to repair the sign at a cost not to exceed \$1,000, seconded by Comm. Nygren. Motion carried.
9. **Community Engagement, Special Events, & GPCA (Comm. S. Carlson)**
 - Trunk or Treat, Blood Drive, Adopt a Highway, and Craft Show recaps discussed.
10. **Rentals, Programs, & Marketing (Comm. Papritz)**
 - Upcoming rentals reviewed and 2025 Marketing Guide presented to the Board.
11. **Grandwood Park Website / Newsletter (Leslie Cassidy)**
 - Website Status Report for October 2024 presented to the Board.
12. **Community Center Parking Lot**
 - This agenda item will be removed from future agendas.
13. **Facilities Expansion Planning Committee (President Carlson)**
 - President Carlson advised that she has contacted playground equipment companies for information on how to get grants.
14. **Old Business**
 - List of the Areas of Responsibilities for commissioners discussed.
 - Special Recreation funds discussed.
15. **New Business**
 - 2025 Event Dates discussed. Music by the Lake on June 8 will be removed, and Fall Fest will be on September 6th
 - 2025 Master Calendar discussed
16. **Executive Session**
 - None
17. **Adjournment**
 - President Carlson calls for a motion to adjourn the meeting. So moved by VP Nichols at 8:22 p.m., seconded by Comm. Nygren. Motion carried.

Respectfully submitted,

Leslie Cassidy
Secretary

Nancy Carlson
President, Board of Commissioners